

## PRE-UNI NEW COLLEGE

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Dear Year 1 Parents,

Pre-Uni New College will commence the Term 4 EMG course from Saturday, 10<sup>th</sup> October 2020.

All class activities will be in line with NSW Health guidelines as applicable and follow good hygiene practices including:

- ✓ strict implementation of drop off & pick up procedures
- ✓ smaller class size & asking parents to keep their distance
- ✓ continued on-site cleaning and sanitisation
- ✓ regular handwashing before & after class
- ✓ No sharing of food, drinks & stationary
- ✓ No parents inside the college without prior arrangements

**Please note that Year 1 Term 4 Saturday classes will be held at the McDonald College (17 George Street, North Strathfield).** Please also read information on page 3 about COVID-19 risk management plan to provide the safest possible environment for students.

### Year 1 Term 4 Timetable & Class Location

Course	Session	Class Time	Class Location
Year 1 Standard EMG	Saturday AM	8:45am – 12:15pm	<b>The McDonald College</b>
	Saturday PM	12:45pm – 4:15pm	<b>The McDonald College</b>
	Friday	4:30pm – 8:00pm	Strathfield Head Office

- Due to strict class distancing & capacity restrictions, late enrolments after 28<sup>th</sup> September may not be available.
- **Due to the limited capacity in each class, attending another class to make up the missed class will not be allowed.**



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### What's On

**September 5 – 11**

Term Test period (online)

**September 19, 5PM**

Spring Holiday Full Term Early Bird Discount Offer ends

**September 27**

Term 3 ends

**September 28, 5PM**

Term 4 EMG Full Term Early Bird Discount Offer ends

**Sep 28 – Oct 2**

Spring Holiday EMG Course

**October 6 – 9**

Spring English Enrichment Course

**October 10**

Term 4 begins

**Don't have your own Cyberschool account yet?**

Go to the Cyberschool ([www.cyberschool.com.au](http://www.cyberschool.com.au)) and register for its online services including:

- EMG Module Answers
- EMG Video Lessons
- Special Online Quiz
- Online Vocab tests
- Online term tests & test review

**Please note that all Cyberschool online services are available during normal term course period only.**

## Year 1 EMG Course

Year 1 EMG course is designed to provide an advanced curriculum and involves a significant commitment to the module of work in English, Mathematics and general ability.

Term 4 EMG course will be delivered in both way – ‘**Standard EMG**’ course in class and a new online learning course called ‘**Cyber EMG**’. Parents can choose the option according to their needs and learning style. Below are the differences between the Standard and Cyber EMG course.

Year 1 EMG Course	Standard EMG	Cyber EMG
Learning Style	traditional face-to-face learning class with a teacher	Self-paced learning using the Cyberschool video lesson
Material delivery	delivered in class (1 <sup>st</sup> set in Week 1 and the 2 <sup>nd</sup> set in Week 7)	Pickup at no cost or Pay for delivery (\$15 per set, per student)
Term tests	Online or paper tests in class	Online
Term reports	Both online & paper reports	Online
Term test review	Online	Online
S.O.Q. & Vocab tests	Online	Online
Module answers (pdf)	Online	Online
Homework Marking	IN CLASS	<b>NOT AVAILABLE</b>
After-class care	Tuesday (5pm – 7pm)	<b>NOT AVAILABLE</b>

### Year 1 Term 4 Standard EMG Course – Class Timetable

Course Name	Session	Class Time	Class Location
Year 1 Standard EMG Course	Saturday MC	8:45am – 12:15pm	<b>The McDonald College</b>
	Saturday AC	12:45pm – 4:15pm	<b>The McDonald College</b>
	Friday	4:30pm – 8:00pm	Strathfield Head Office

- **Due to the limited capacity, attending another class to make up the missed class will not be allowed.**

### Year 1 Term 4 EMG Course – Fee Schedule

Course Name	Session	Starting Date	Tuition Fee per week	No. of weeks	Material Fee	Course Fee Total	Full Term Early Bird Special Offer* (by 28-Sep-20)	Full Term Enrolment Offer** (by 16-Oct-20)
Standard EMG	Saturday	10-Oct	\$ 60	11	\$ 70	\$ 730	\$ 670	\$ 700
	Friday	16-Oct	\$ 60	10	\$ 70	\$ 670	\$ 610	\$ 640
Cyber EMG	Online	\$ 500 for 11 modules including material fee (No discount offer)						

- **Early Bird Discount Offer\*** prices are valid for **full** term advance payments by **5pm, 28<sup>th</sup> September 2020**.
- **Full Term Enrolment Offer\*\*** prices are valid for **full** term advance payments by **8pm, 16<sup>th</sup> October 2020**.
- **Additional 1.02% surcharge** will apply to all credit card payments. We only accept VISA and Master Card.
- **Material delivery fee:** When parents wish to place the postal delivery order for their child’s EMG materials, additional \$15 delivery fee per set per student will be charged.

## Face-to-Face Class Learning – Parent Guide

We ask for you to follow the guidelines below to enable us to provide the safest possible environment during the return to face-to-face class learning from Term 3, 2020.

We will constantly monitor the situation in relation to COVID-19 and continue to adopt NSW and Australian Government recommendations as they are presented.

### **Arrival and Departure**

- Students' arrival and departure protocols will continue as they have been for the past terms using the designated driveway in front of the campus. Staff will be on hand to monitor this situation carefully. Please drive with the utmost caution and care when on campus.
- There will be restrictions on access to the college for anyone other than the college staff and students. Parents are to please contact the college by phone or email as required.
- Staff and parents are to observe physical distancing measures by not congregating in areas inside or around the campus. Adults must keep 1.5m away from other adults.
- Due to the limited capacity in each class, attending another class to make up the missed class will not be allowed.

### **Hygiene Arrangements**

- The cleaning of classrooms and shared spaces has increased and will continue.
- All classrooms are equipped with hand sanitising stations. Students will be continually reminded of the need to wash and sanitise their hands throughout the day.
- Prominent signage across the campus in relation to COVID-19 that covers hand washing, personal hygiene, cough etiquette and social distancing.
- Students and teachers will largely remain in the same classrooms where possible.
- Students must not share food, drinks, water and stationery. Bring your own drink bottle.

### **Management of an unwell student**

- Students experiencing symptoms, such as fever, cough or sore throat, will be isolated in an appropriate space with supervision and collected by a parent/carer as soon as possible.
- A medical certificate is not required to return to the college after a period of illness, however students should not return until symptoms resolve.
- If a student spreads droplet by sneezing, coughing or vomiting, surfaces will be immediately cleaned with disinfectant wipes (and using gloves).

### **Response protocols for COVID-19 cases**

- Where there is a case of COVID-19 in the college, parents and students will be notified for the contact tracing process and to have the college site thoroughly cleaned.
- Information about the operational status of the college will be notified using the text message, email and website.
- During this period, online learning option will be made available through the Cyberschool or another website to enable students to do the makeup lesson at home.
- Parents and students will be notified when the college is ready to resume onsite learning.